



# ST. LUGO POSTAL DEPARTMENT

44 Min Street, Bay Town, St. Lugo  
785 – 409 – 7332    postal@lugo.net

20 April 2016

Dear Client

As you may be aware, there has been an increase incidence of the theft of packages that were left unattended by our postal workers at unoccupied premises (residential homes and offices).

To ensure the uninterrupted delivery of your packages, in instances where you are not present to collect same, kindly complete the package delivery indemnity, detach, and return to us as soon as possible.

Sincerely  
**Postmaster General**

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## PACKAGE DELIVERY INDEMNITY

I \_\_\_\_\_ of  
*First name and Last name*

\_\_\_\_\_  
*Street Address and Postal Region*

St. Lugo postal department to leave packages at my front door when I am not present to collect the same.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Account Code

\_\_\_\_\_  
Date

Samy Que  
Circular with Tear-Off Slip  
Blocked Style